



2002

Annual Report

...over 50 years of enhancing Albertans' quality of life.



Photo taken by Anita Ermet, Division 2 winner of the 2002 ARPA Photo Contest. Other photos and photographers from this contest are recognized throughout this report.



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Table of Contents

| | |
|----------------------------------------------------------------------------|---------|
| Vision, Mission, Values and Guiding Beliefs, Operating Principles | Page 1 |
| Organizational Framework | Page 2 |
| APRA Board of Directors and Key Officials..... | Page 3 |
| President and Executives Directors' Report..... | Page 4 |
| ARPA 2001 Achievements..... | Page 5 |
| ARPA Annual General Meeting Resolutions Review..... | Page 8 |
| Treasurer's Report..... | Page 10 |
| Auditor's Report..... | Page 11 |
| Financial Statements..... | Page 11 |



ARPA gratefully acknowledges the support of the Alberta
 Community Development and the Alberta Sport, Recreation, Parks
 and Wildlife Foundation



OUR INDUSTRY VISION

“A province, and communities within, that embrace and proactively use recreation and parks as an essential means for enhancing individual wellbeing and community vitality, economic sustainability and natural resource protection and conservation.”

OUR MISSION

ARPA will unite province-wide advocates of recreation and parks into a proactive, effective force for building healthy citizens, their communities and their environments in Alberta.

OUR VALUES AND GUIDING BELIEFS

ARPA believes:

- *that recreation and parks provide benefits that are essential to the health and well-being of individuals, communities, the economy and environment in Alberta;*
- *further, that the lifetime benefits of recreation and parks are:*
 - *enhanced population health, individual wellness, healthy lifestyles and lifelong learning.*
 - *building communities, social capital and foundations;*
 - *the conservation and preservation of parks and natural environments; and,*
 - *enhanced economic conditions in the province and communities.*
- *that “recreation” is inclusive of play, physical activity, sports, arts and culture, and outdoor pursuits;*
- *that “parks” are inclusive of public open spaces, recreation corridors and environmental stewardship;*
- *that “recreation” as a key vehicle for achieving healthy lifestyles, can be accessed by a variety of disciplines;*
- *that using a “community development” approach yields benefits both through the process and the programs and services which are delivered;*
- *that working in partnership with others who contribute to quality of life in Alberta is essential; and,*
- *that volunteerism is fundamental in the delivery of recreation and parks programs and services in Alberta.*

OUR OPERATING PRINCIPLES

ARPA’s operating principles which guide the actions of the ARPA Board of Directors and ARPA staff particularly with respect to the internal management and operations of the ARPA are:

- *operate for charitable wellness, educational and societal purposes through, and for, the promotion of recreation and parks services;*
- *meeting the identified needs of ARPA’s membership and allied stakeholders is vital;*
- *provide objective, professional leadership to the provincial recreation and parks industry;*
- *reinforce the vital importance of local community delivery systems for recreation and parks services;*
- *maximize human and financial resources directed at creating recreation and parks opportunities;*
- *pursue open and interactive communications and information networking with its membership and allied stakeholders;*
- *establish positive, mutually respected relations with the provincial government (elected officials, departments and agencies) other provincial organizations, institutions, enterprises and municipalities;*
- *be forward thinking, flexible (adaptable) and undertake strategic planning and management;*
- *be an energetic, enlightened, innovative and entrepreneurial Association;*
- *embrace and utilize technology;*
- *operate with fiscal responsibility; pursue financial sustainability; and*
- *develop realistic expectations and undertake regular performance measurement.*

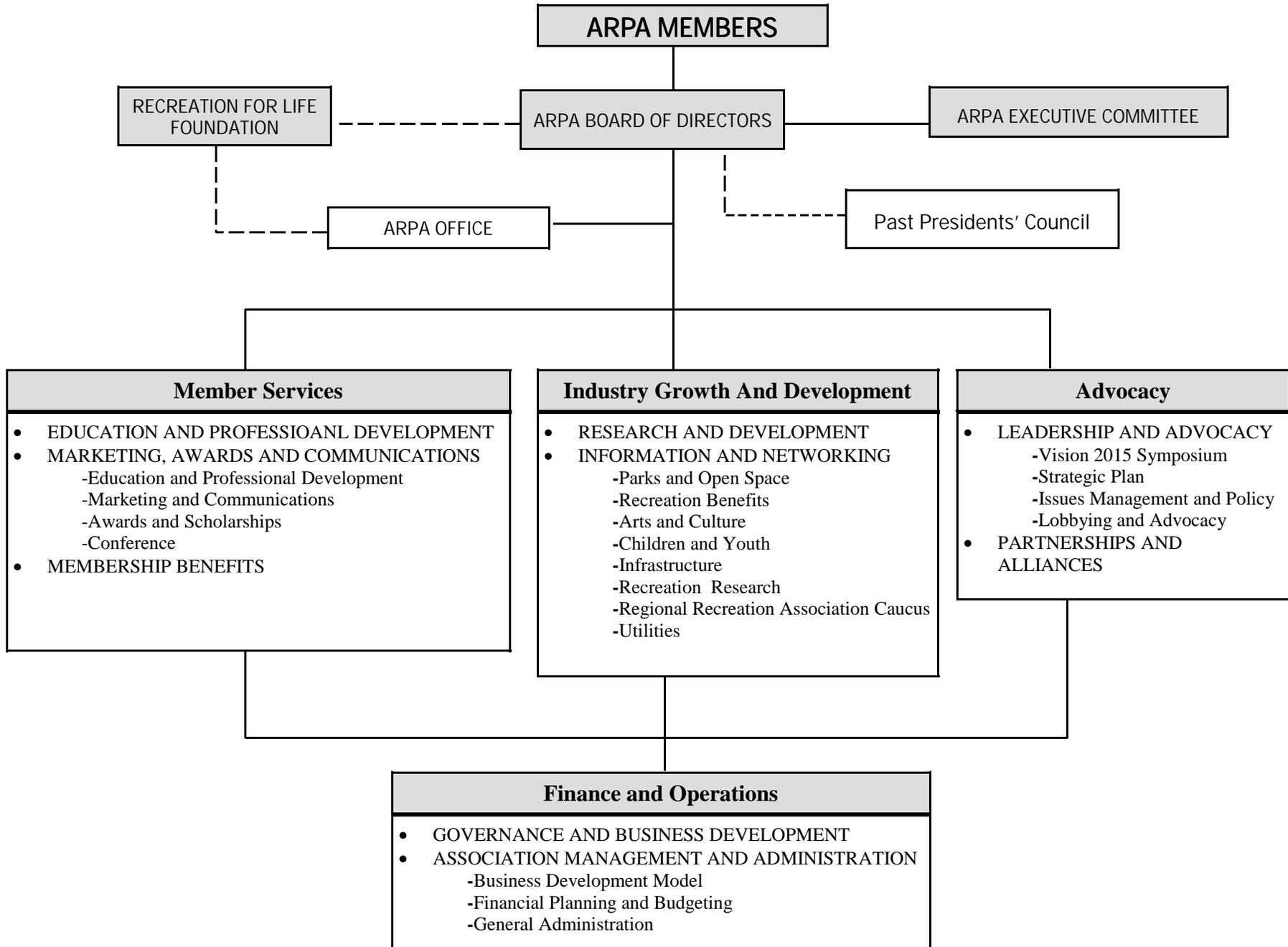


Lisa Benz



Nathan Lemphers

ARPA ORGANIZATIONAL FRAMEWORK



ARPA BOARD OF DIRECTORS AND KEY OFFICIALS

Executive

| | |
|-----------------|---------------|
| President | Greg Scott |
| President-Elect | Bernie Asbell |
| Past-President | Barbara Hill |
| Secretary | Kay Kenny |
| Treasurer | Linus Murphy |

Board

| | |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Directors At Large | Paul Chalifoux Candice Gartner Elsie Kinsey Darrell Melvie Norm McInnis Joe Pavelka David Roach Wendy Zarowny |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------|

ARPA Office

| | |
|--------------------------|-----------------------------------------------------------|
| Executive Director | Rick Curtis |
| Office Administrator | Stephen Allan |
| Administrative Assistant | Rosanna Dame |
| Practicum Students | Rob Aubin Krista Foley Lori Gregor Melanie Price |

| | |
|--------------------------------|--------------|
| CPRA Western Regional Director | David Bosiak |
|--------------------------------|--------------|

Standing Committees

| | |
|------------------------------|-----------------------------|
| Benefits of Recreation | Joanne Paulenko/Deb Comfort |
| Conference Hosting Committee | Brenda Wong |
| Awards and Scholarships | Wendy Zarowny |
| Marketing and Communications | Heather Cowie |
| Infrastructure | Darrell Melvie |
| Past-Presidents' Council | Barbara Hill |

Networks

| | |
|----------------------------------------|---------------|
| Diverse Populations/Inclusive Services | Jill Kelland |
| Parks and Open Space | Don Polinski |
| Children and Youth | Kim Sanderson |

Ad-hoc/Special Committees

| | |
|---------------------------------------------------------------------|----------------|
| Utilities | Darrell Melvie |
| Recreation Research | Joe Pavelka |
| Vision 2015 Symposium | Greg Scott |
| Urban/Countryside Parks | Dave Breckon |
| June: Recreation and Parks Month | Gary Debney |
| Canadian Youth Development Through Recreation Services Symposium | Heather Cowie |



Tanya Richens



Keri Rienhart



ARPA PRESIDENT AND EXECUTIVE DIRECTOR'S REPORT

Another busy year has come and gone for the Association, the results of which, we believe, Association members can be justly pleased!

ARPA's Strategic Business Plan has continued to be the guide document for Association initiatives with *leadership and advocacy* leading the way in regards to Association energies and efforts. With the provincial government having, over the past year, engaged in a number of higher order summits, and the like, all have provided opportunities for the Association to be actively engaged and has resulted, we believe, in more effective positioning of recreation, culture, sport and parks within a new Alberta vision and more specifically within provincial health and wellness considerations.

The Association has continued to emphasize *quality* initiatives and engagements and this has been borne out by the outstanding work represented, as examples, by those involved with the program proposals for Urban Parks and the Countryside Parks and Recreation Areas; the Community Recreation Infrastructure Study Report; the 2002 "Strongest Link" Conference; the provincial Vision 2015: Leisure, Wellness, Prosperity and Quality of Life Symposium; the June: Recreation and Parks Month initiative and the Play Leadership Training Project. These initiatives will, no doubt, continue to influence ARPA's advocacy work over the coming year(s).

ARPA members also have much to look forward to as the Association Board continues to endeavor to "raise the bar" and "push the envelope" in its desire to best position recreation and parks services and delivery in the province. Major undertakings are under way with the first ever "Canadian Youth Development Through Recreation Services Symposium" to be hosted in Calgary in April 2003. The Recreation for Life Foundation Board has made enormous strides in engaging influential "corporate champions" in efforts to assist the Association towards enhanced sustainability – more from the Foundation can be expected next year!

ARPA in pursuing *partnerships and alliances*, will also be actively involved as a member of the Steering Committee for the establishment and implementation of an "Alberta Healthy Living Network" – a significant opportunity for the Association to become directly involved with major public health and active living organizations. ARPA has also been active in working together with the Canadian Parks and Recreation Association and provincial and territorial partners in efforts to improve collaborative efforts.

Communities ARE where the action is! and ARPA through its members will continue to press this vital point. Association initiatives including an "Active Communities" program concept currently being developed will emphasize community empowerment and development through physical activity and citizen engagement guidelines.

While the Association remains poised to pursue its strategic directions, there are areas which need some additional attention. Foremost of these, would be in the area of "education and professional development". In this regard, the Association needs to be more vigilant in ensuring that appropriate ongoing, relevant learning and training opportunities exist for its members and allied stakeholders.

Special recognition and thanks to those who most ably served on the ARPA Board of Directors and to those member volunteers who engaged so effectively through committees, networks and special task groups. The vitality of the Association depends on such input and commitment.

The ARPA office staff has remained "light and fast" and we are forever grateful for the ongoing full time support we receive from the likes of Steve Allan, Office Administrator, and the half-time assistance from Rosanna Dame, Administrative Assistant. The office has also been enriched by having Val Mayes, Special Projects Officer, work with us on a half-time term position in the area of diversity and disabilities and by the energetic efforts of University of Alberta practicum students Rob Aubin and Melanie Price, as well as Grant McEwan practicum student Krista Foley and Conestoga College practicum student Lori Gregor.

We are encouraged by the Association's progress over the last fiscal year and look forward with anticipation to the upcoming year(s) and our continuing involvements with member volunteers. It is a vital time for active engagement of all Association members as recreation and parks is poised to become even more significant and relevant to the future growth and development of our province, communities and citizens within.



Greg Scott
President



Rick Curtis
Executive Director



Laurie Mortenson



Tanya Richens



Anita Ermet



Jeremy Payne



MEMBER SERVICES

Education and Professional Development

Although there was not an active Education and Professional Development Committee in 2002, there were a number of educational opportunities made available to ARPA members. Among these opportunities were:

- “Leon Younger Workshop”, a parks and open space workshop that hosted 75 registrants focused on park planning, operations, and management.
- Vision 2015: Leisure, Wellness, Prosperity, and Quality of Life Symposium attended by 150 delegates from a broad range of recreation and allied sector stakeholders.
- Super 2002 Supervisory Workshop, hosted by CWRA at Camp He Ho Ha trained 35 participants for supervisory leadership in community summer programs throughout Alberta.
- The 2002 ARPA Conference “The Strongest Link”.

The Education and Professional Development Committee will have a renewed focus in 2003. ARPA is currently recruiting new members for this committee to represent, as examples, students, educational institutions, arts and culture professionals, parks operations, rural recreation directors, and commercial recreation proprietors. This committee’s focus will be on the development of an annual education and training plan.

Marketing, Awards and Communications

- ARPA launched a new corporate look for 2002, which featured a logo, stationary and a website.
- The website was expanded to provide an enhanced level of interactivity. This site will continue to change and expand over time.
- The Listserv has been re-established to be used as a networking tool and assist in the transfer of information amongst ARPA members.
- Downey Norris and Associates was contracted to assist in ARPA’s internal and external communications.
- Four newsletters will be published in 2002 and distributed amongst the membership.
- ARPA has continued to fund its various Awards and Scholarships, including the Elsie McFarland Leadership Award and the newly established Barry Mitchelson Leadership Award at the University of Alberta.



Ben Lemphers

INDUSTRY GROWTH AND DEVELOPMENT

Research and Development

ARPA contracted with Alberta Community Development to undertake a number of special projects and research in 2002.

- Research on the Infrastructure Study was finalized (for details, see Infrastructure Report).
- The Alberta Recreation Industry Labour Market Analysis Study was initiated to provide an overall economic impact assessment of the provincial recreation industry and address the education and training needs for Alberta’s recreation industry. (Additional funding was received from Alberta Economic Development and Alberta Human Resources and Employment).
- An “Active Communities” project was initiated to develop a conceptual program framework that would endeavour to have Alberta municipalities planning for and supporting active living and, become recognized as “Active Communities”, through their efforts to both encourage physical activity and citizen engagement.
- ARPA has also completed the following projects:
 - Inter-Municipal Cost Sharing Agreement Survey
 - High Five Program – Provincial Franchising Opportunity
 - Recreation Benefits: Model Projects Program
 - Financing of Public Recreation and Culture Report: Historical Analysis (1988-2001)
 - WalkRun for Wellness Pilot Program
 - Play Leadership Training and Curriculum Development
 - Recreation Careers Guide
 - Community Quality of Life Indicators: Related To Recreation and Parks
 - Concept Design and Development of Recreation Benefits Posters/Print Material Prototypes
 - Active School Communities National Round Table Report

Parks and Open Spaces

- Urban Parks/Countryside Parks and Recreation Areas Program Proposals were completed and extensive advocacy efforts involving the provincial government and public associations were initiated.
- Organized and hosted the Leon Younger Workshop in Red Deer in March. Topics varied from park improvement strategies to needs analysis and value for money audits.
- Assisted with the development of Cold Weather Grass four-year trials research project which was co-operatively funded by Fort McMurray, Edmonton, Calgary and the ASRPW Foundation. This study commenced under the co-ordination of the Prairie Turfgrass Research Centre in Olds.
- “Recreation Corridors Legislative Review” and “Water for Life” provincial surveys were completed and submitted on behalf of ARPA.
- Go for Green “Gardening for Life” national campaign launch supported.
- Prepared a “Trails” position paper for ARPA in response to previous AGM resolution.
- Review and endorsement of CPRA’s National Position on Pesticide Use.

INDUSTRY GROWTH AND DEVELOPMENT CONT'D

Arts and Culture

- ARPA's efforts with an Arts and Culture Committee was on a temporary hiatus during 2002.

Diverse Populations Network

- The Diverse Populations Network underwent a significant change in 2002. After much discussion, the decision was made to retire the network, and to address issues of diversity through other methods.
- ARPA has developed a "focus on inclusion" position statement, which will promote diversity and inclusion through the Association.
- ARPA was instrumental in establishing "Activate the Network" a provincial workshop bringing together key individuals involved with recreation for persons with a disability to promote communication and collaboration.
- ARPA's website is host to a new web page dedicated to the Active Living Alliance for Canadians with a Disability-Alberta Initiative.
- Participated in the development of a concept for hosting an International Symposium on Active Leisure and Persons with Disabilities in 2005.

Children and Youth

Committee members met five times over the course of the year beginning November 2001 and undertook activity in the following areas:

- *Child and Youth Friendly Recreation Communities.* The committee continued to utilize this concept to underpin our work. A presentation was made on Child and Youth Friendly Recreation Communities at a national conference, which was held on the subject in Vancouver. Possibilities exist for ARPA to support work on developing a comprehensive criteria.
- *Play Leadership.* ARPA, along with the Saskatchewan Parks and Recreation Association, are involved in the development of a play leadership training system.
- *Youth Development Through Recreation Services Symposium.* The committee has supported work being undertaken out of Calgary to prepare for this inaugural Canadian Symposium in April 2003.
- *Go Girl.* The committee has supported this physical activity program targeted at teen girls which takes in communities across the province.
- *Sunlight PlayDays.* The committee members have helped with this national play effort and promoted it through the ARPA communication networks.
- *High Five.* In April 2002, a meeting was hosted with Parks and Recreation Ontario's High Five Program to explore partnership and franchising opportunities. ARPA undertook an initial program review and, subsequently, has initiated a baseline gap analysis to determine a comprehensive needs assessment.
- *Naturescapes for Edmonton School/Community Parkland.* ARPA applied for and received funding from the Edmonton Community Foundation to undertake this research project in conjunction with the City of Edmonton and school board jurisdictions.

The Children and Youth Committee will continue to endorse/support/participate in leading edge initiatives that support children and youth development through recreation. A priority will be to work toward establishing communication networks for those with an interest in this focus area.

Infrastructure

- In 2001, ARPA received funding from Alberta Gaming to perform an in-depth facility assessment survey of 40 major facilities (arenas, pools, and curling rinks) throughout the province assessing and recording physical aspects of each facility. Recommendations were based on structural, electrical, architectural, and mechanical aspects of each building along with the costs of recommended remedial work, the facility replacement cost, and a facility condition index.
- The "Community Recreation Infrastructure Report" was released in late summer of 2002. Among its key findings are:
 - Almost 60% of facilities are in the last half of their functional life expectancy; by 2005, this number will exceed 75%.
 - The average cost of upgrading major facilities in the study sample was \$944,000 per facility (for items rated critical, poor, or marginal). Extrapolating from that figure, upgrading arenas, pools and curling rinks across the province would cost up to \$270 million, and replacing them would cost more than \$1 billion. Expanding the assessment to include facilities such as arts venues, community halls, libraries, parks and trails could double those figures.
- Specific recommendations stemming from the report relate to lifecycle maintenance plans, facility assessments, major facility upgrading and facility personnel training.

Recreation Research

ARPA established a new Recreation Research Committee. This committee has begun the development of a forum for on-line member surveys. The committee will also take a role in envisioning future research in the recreation industry; the dissemination of relevant research to practitioners; and will support ARPA in developing future research proposals.

Regional Recreation Associations

ARPA hosted a Regional Recreation Association Caucus during the 2002 ARPA Conference. Regional Recreation Associations have supported ARPA in a number of initiatives throughout the 2002 year. This included reviewing and providing input to the Countryside Parks and Recreation Areas Program and the Alberta Sport Plan.

ADVOCACY

General Association Advocacy

ARPA was active in participating in a variety of provincial government public consultation initiatives which sought public input, namely:

- *Alberta Future Summit* - ARPA members participated in regional planning sessions and at the provincial summit.
- *Mazankowski Report* - ARPA formally responded to the findings and recommendations of this watershed report on health reform in Alberta.
- *Recreation Corridors Legislative Review Committee*— ARPA completed surveys and participated at a provincial workshop .
- *Water for Life* - ARPA completed a public consultation survey.
- *Charitable Gaming Licensing Eligibility and Use of Proceeds* - ARPA prepared a written response to the MLA Review Committee.
- *Community Lottery Board (CLB) Program* - ARPA actively engaged in an advocacy strategy to encourage the provincial government to reassess its decision regarding the termination of the program.
- *Alberta Sport Plan* - ARPA continued to participate as a task group member.

ARPA was active in developing major advocacy positions regarding the advancement of key recreation and parks strategies, namely:

- *June: Recreation and Parks Month* - ARPA initiated a formal program of awareness and special events including a major newspaper (Edmonton Journal/Calgary Herald) supplement on the benefits of recreation; a provincial photo contest; community tool kits; and a pilot “walkrun for wellness” in Strathcona County.
- *Urban Parks and Countryside Parks and Recreation Areas Proposals* - ARPA spearheaded the development of these program proposals and pursued a formal advocacy strategy including presentations to the provincial government’s Standing Policy Committee on Health and Community Living; AUMA and AAMD & C’s.
- *Community Recreation Infrastructure Report* - ARPA completed the study report and transmitted study findings to various provincial ministers and department officials.
- *ARPA Strategic Business Plan 2002 - 2004* - ARPA modified its strategic business plan and implementation strategy in line with a three year rolling plan.

Partnerships and Alliances

- ARPA and the Active Living Alliance for Canadians with Disabilities-Alberta Initiative have partnered to established a part time contract ‘Special Projects Officer’ position focusing on education and connecting the province on disabilities and accessibility issues.
- Alberta Centre for Active Living partnered with ARPA on the hosting of the Vision 2015 Symposium.
- ARPA and FunTeam Alberta entered into a formal alliance to foster future mutual undertakings.
- ARPA and the Alberta Association of Recreation Facility Personnel maintained their strategic alliance.

FINANCE AND OPERATIONS

- A major initiative during 2002 was the ongoing evolution of the Recreation for Life Foundation. The Foundation’s purpose is to fundraise to assist the ARPA in its ongoing programs and services. The Foundation operated through an interim Board of Directors and was successful in recruiting influential corporate leaders and citizens as honorary and operating directors of the Foundation.
- Revised ARPA bylaws were prepared following 2001 AGM ratification for filing under the provincial Societies Act.
- The ARPA Board endorsed new financial reporting which assessed revenues and expenditures more closely with ARPA’s Strategic Business Plan directions.
- ARPA has completed a conceptual design and business plan for the development of a Buyer’s Guide publication and is now assessing opportunities for it’s further development.



Jeremy Payne

ARPA AGM RESOLUTIONS REVIEW

| <u>Title</u> | <u>Resolution</u> | <u>2002 Action</u> | <u>Outcomes to Date</u> |
|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Reinvestment in Recreation Infrastructure | <u>Be it Resolved That:</u> the Province of Alberta participate in the reinvestment into Alberta's community recreation infrastructure and further this be tied to the 2005 Centennial celebrations as a legacy to the citizens of the Province of Alberta. | Facility inventories completed based on communities responding. Facility assessment template developed, field tested & ratified by Alberta Infrastructure & Alberta Community Development. ARPA received grant monies from Alberta Gaming to undertake an analysis of up to 40 recreation facilities in Alberta communities. | The completion of this study has generated report findings that have and will continue to be used to advocate for funding to upgrades to Alberta's Community Recreation Infrastructure. It is anticipated that ARPA will present the study findings to the Minister of Community Development and other MLA's in November of 2002. |
| Interagency Committee on Cost Reductions and Alternative Energy Sources. | <u>Be it Resoled That:</u> ARPA take an active role on an interagency committee to investigate utility cost reductions and alternative energy sources. | As part of ARPA's presentation to the Standing Policy Committee on Health and Safe Communities, prohibitive utility (gas/electrical) costs associated with recreation facilities was identified as a major issue. More recently ARPA has worked with AARFP to educate government about the impact of utility hikes on recreation facilities. | ARPA received special project funding from Alberta Community Development and has produced an overview report on the energy circumstances and impacts & implications for community recreation development in Alberta. ARPA in partnership with AARFP has transmitted utility cost concerns to Premier Klein and provincial ministers. ARPA & AARFP provided direct input into the provincial government's energy rebate program. ARPA and AARFP continue to monitor the utilities issue through a joint committee. |
| Support for Alberta Trails | <u>Be it Resolved That:</u> ARPA support Alberta trails. | | An ARPA Trails position paper has been developed for membership review and adoption, as warranted, at the Annual General Meeting in October 2002. |
| Re-establishment of the Urban Parks Program | <u>Be it Resolved That:</u> ARPA peruse with the Provincial Government the re-establishment of the Urban Parks Program as a provincial legacy program as part of the Alberta Centennial 2005 Program. Such re-establishment would provide capital operational planning and development monies to eligible urban municipalities. | The ARPA has been pursuing the re-establishment of the Urban Parks Program as part of our ongoing advocacy strategy. It formed one of our key messages during the 2001 Provincial Election Strategy. | ARPA has spearheaded the Urban Parks Program re-establishment proposal for submission to the Alberta government. This program proposal has been distributed to all urban cities in Alberta and has been formally presented to the Alberta Government's Standing Policy Committee on Health and Community Living. (October 15, 2002). |
| Development of rural parks and recreation areas | <u>Be it Resolved That:</u> ARPA pursue with the Provincial Government the re-establishment of capital funding for the development of rural parks and recreation areas as a provincial legacy. | ARPA has developed a Countryside Parks and Recreation Areas Program Proposal to complement the Urban Parks Program Proposal. | ARPA has spearheaded the development of a Countryside Parks and Recreation Areas Program Proposal. The program proposal was reviewed with Regional Recreation Associations. This program proposal has been presented through the Alberta Government's Standing Policy Committee on Health and Community Living (October 15, 2002). |



ARPA AGM RESOLUTIONS REVIEW CON'T

| <u>Title</u> | <u>Resolution</u> | <u>Action</u> | <u>Outcomes</u> |
|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Proclamation for Provincial Recreation and Parks Benefits Charter. | A) <u>Be it Resolved That:</u> ARPA seek provincial government proclamation of a “Provincial Recreation and Parks Benefit Charter” which would publicly recognize and acknowledge the benefits derived from recreation and parks and establish the month of June annually to be “Recreation and Parks Month”. | At the 2001 Annual conference, ARPA proclaimed the provincial recreation and parks benefits charter and declared June annually as the annual Recreation and Parks Month. The Association began to put together a program of events and advocacy for the inaugural 2002 launch. | ARPA developed a number of programs for the 2002 “June is Recreation and Parks Month” launch. Programs included a pilot WalkRun for Wellness event held in Strathcona County, the distribution of a community toolkit to ARPA members, the first annual ARPA photo contest, as well as the publication of a feature newspaper insert in the Edmonton Journal and the Calgary Herald on material pertaining to the benefits of recreation and related issues. |
| Proclamation to Support Active Living Initiatives. | B) <u>Be it Resolved That:</u> ARPA support active living initiatives which promote physical activity through partnership, advocacy, education and program delivery. | ARPA Board has approved formal ARPA representation on the Alberta Healthy Living Network (AHLN). ARPA contracted with Alberta Community Development on an “Active Communities” program proposal. | ARPA participates as a steering committee member on the AHLN. ARPA is currently developing a program development concept for an “Active Communities Program”. |
| Converting school lands into community open spaces. | A) <u>Be it Resolved That:</u> ARPA pursue government of Alberta commitment to retain required school lands as open space in affect communities, without these lands having to be ‘repurchased’ by taxpayers, and, | ARPA printed an article about this issue in January—March 2001 Newsletter. ARPA officials met with senior officials of Alberta Community Development, which resulted in a formal communication from Alberta Community Development to Alberta Infrastructure and Alberta Learning. | In consultation with the City of Edmonton, the City of Calgary has submitted a proposed solution to Alberta Community Development and Alberta Learning, which requires provincial government review. City of Edmonton has advanced a formal resolution through the Alberta Urban Municipalities Association of Alberta. ARPA continues to monitor provincial government policy and actions involving this issue |
| | B) <u>Be it Resolved that:</u> ARPA solicit support of other relevant partners, such as AUMA, in presenting this issue to the Government, and, | | |
| | C) <u>Be it Resolved That:</u> ARPA encourage public /public and/or public/private partnership of further opportunities for recreational open space use of these lands. | | |
| Student Position on ARPA Board of Directors. | <u>Be it Resolved That:</u> ARPA will forward to next ARPA Conference a recommendation of having a student position on the board. | As part of current ARPA organization/ governance planning, a student position is one of many bylaw changes adopted at the 2001 AGM. | A student Board member will be established at the 2002 AGM . |
| Revisions to ARPA bylaws. | <u>Be it Resolved That:</u> As a Special Resolution for the Association that the existing Bylaws of the Association be revoked and the bylaws attached hereto are substituted therefor. | The bylaws were submitted for ARPA’s formal registration under the provincial Societies Act. | The revised bylaws have been formally implemented. |



ARPA TREASURER'S REPORT

The fiscal year ending December 31, 2001 has been an exciting year. Our financial position at the beginning of the year was very strong. This due in great part to the management of both the ARPA office and our previous Treasurer, Leslie LeMoal. The legacy left by Leslie was a fiscally strong, well managed Association.

It was our challenge to continue the high level of professionalism set down before us.

My first year as Treasurer has been a particularly challenging one from a revenue side – this year we are not host to the national conference; nor had a 50th anniversary; nor are we the beneficiaries of any Casino monies. Therefore, a substantial portion of the year 2000 fiscal year's revenue was not realized this fiscal year. Combining this with our Association's increased emphasis (and therefore cost expenditure) on leadership and advocacy, industry growth and development initiatives and basic increases in office administration costs, we have seen a need to use \$30,000 of member equity.

In 2000 and 2001 the ARPA membership ratified the use of member equity, however, the Association managed to avoid doing such. The Board of Directors in ratifying the Association's operating budget for 2002 did so consciously knowing that member equity would be required given the foregoing circumstances.

But, our Association's current financial condition can only be described as being very healthy, with a projected member equity balance at the end of this fiscal year of \$120,000.00.

In reviewing financial accounting matters from the Association's auditor's Daniel St. Arnaud, in his September 24th 2002 letter to the Association states, *"as a result of my observations, I feel the current accounting and operational systems in place effectively manages the goals and objectives of the Association. At this time, I believe there are no significant recommendations required in the Association's accounting and operations procedures."*

Our Association has been active and influential in the industry and our investment in our industry has resulted in substantive initiatives such as the Vision 2015 Symposium, Community Recreation Infrastructure Report, Urban Parks and Countryside Parks and Recreation Areas Program Proposals and the initial development work of the "Recreation For Life Foundation" to name but a few.

We, the Board of Directors are pleased with our Association's financial position.

Linus Murphy
Treasurer



Levie Turner



Patricia Coulter



Patricia Coulter

ALBERTA RECREATION AND PARKS ASSOCIATION
BALANCE SHEET
AS AT DECEMBER 31, 2001
(Unaudited)

| ASSETS | 2001 | 2000 |
|----------------------------------------------|----------------|----------------|
| CURRENT ASSETS | \$ | \$ |
| Cash (Note 2) | 96,546 | 57,960 |
| Contingency reserve - term deposits | 62,933 | 60,165 |
| Accounts receivable | 56,373 | 103,426 |
| Inventory | 2,670 | - |
| Prepaid expenses | 2,184 | - |
| | <u>220,706</u> | <u>221,551</u> |
| CAPITAL ASSETS - at cost | | |
| Computer equipment | 11,514 | 9,944 |
| Less accumulated amortization | 5,823 | 3,721 |
| | <u>5,691</u> | <u>6,223</u> |
| TOTAL ASSETS | <u>226,397</u> | <u>227,774</u> |
| LIABILITIES | | |
| CURRENT LIABILITIES | | |
| Accounts payable | 19,999 | 63,144 |
| Trust liabilities (note 3) | 13,455 | 10,723 |
| Deferred contributions (note 4) | 20,400 | 4,000 |
| TOTAL LIABILITIES | <u>53,854</u> | <u>77,867</u> |
| TOTAL MEMBERS' EQUITY | <u>172,543</u> | <u>149,907</u> |
| TOTAL LIABILITIES AND MEMBERS' EQUITY | <u>226,397</u> | <u>227,774</u> |
| MEMBERS' EQUITY CONSISTS OF: | | |
| Contingency Reserve Fund (Note 5) | 62,933 | 60,165 |
| Casino Reserve Fund | 32,842 | - |
| Operating Capital (Note 6) | 60,837 | 89,742 |
| Foundation Fund | 15,931 | - |
| | <u>172,543</u> | <u>149,907</u> |

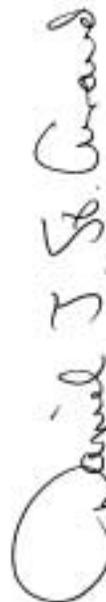
REVIEW ENGAGEMENT REPORT

To the Members
Alberta Recreation and Parks Association

I have reviewed the balance sheet of Alberta Recreation and Parks Association as at December 31, 2001 and the statements of earnings, revenue and expenses and Members' equity for the year then ended. My review was made in accordance with generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to me by the association.

A review does not constitute an audit and consequently I do not express an audit opinion on these financial statements.

Based on my review, nothing has come to my attention that causes me to believe that these financial statements are not, in all material respects, in accordance with generally accepted accounting principles.



Edmonton, Alberta
June 28, 2002

DANIEL J. ST. ARNAUD
CHARTERED ACCOUNTANT

ALBERTA RECREATION AND PARKS ASSOCIATION
STATEMENT OF MEMBERS' EQUITY
FOR THE YEAR ENDED DECEMBER 31, 2000
(Unaudited)

| | 2001 | 2000 |
|------------------------------------------|----------------|----------------|
| | \$ | \$ |
| BALANCE - beginning of year | 149,907 | 144,430 |
| Net loss for the year | (28,905) | (17,083) |
| Contingency Reserve Fund interest income | 2,768 | 2,526 |
| Net earnings for the year | (26,137) | (14,557) |
| Add Foundation Fund Allocation | 15,931 | - |
| Add Elsie McFarland Fund Allocation | - | (7,850) |
| Add Casino Reserve Fund Allocation | 32,842 | 27,884 |
| | <u>22,636</u> | <u>5,477</u> |
| BALANCE - end of year | <u>172,543</u> | <u>149,907</u> |

ALBERTA RECREATION AND PARKS ASSOCIATION
SCHEDULE OF CONFERENCE REVENUE AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2001
(Unaudited)

| | 2001 | 2000 |
|---------------------------------------------------|----------------|----------------|
| | \$ | \$ |
| REVENUE | | |
| Conference Registration | 94,832 | 220,243 |
| Leadership Institute | 10,372 | 15,850 |
| Donations and Sponsorship | 32,200 | 14,402 |
| Individual Meals, Sessions & Miscellaneous | 6,908 | 24,910 |
| Alberta Community Development - Energize Contract | 9,800 | 9,800 |
| Trade Show and Special Events | 39,936 | - |
| | <u>194,048</u> | <u>285,205</u> |
| EXPENSES | | |
| CPRA Fees | - | 24,253 |
| Education | 17,818 | 27,439 |
| Facilities | 68,071 | 121,051 |
| GST Expense - 50% non-refundable | 4,162 | 7,009 |
| Hosting | 4,355 | 9,434 |
| Interpretation Services | - | 6,215 |
| Leadership Institute | 10,052 | 18,654 |
| Promotions and Tours | 19,334 | 16,513 |
| Registration and Finance | 10,000 | 14,727 |
| Social and Guests | 7,525 | 12,404 |
| Sponsorship services | 10,026 | - |
| Trade Show and Special Events | 21,679 | - |
| Student | 2,644 | 1,133 |
| | <u>175,666</u> | <u>258,832</u> |
| NET SURPLUS FOR THE YEAR | <u>18,382</u> | <u>26,373</u> |

The accompanying notes form part of these financial statements.

Daniel J. St. Arnaud
Chartered Accountant*

Daniel J. St. Arnaud
Chartered Accountant*

ALBERTA RECREATION AND PARKS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2001
(Unaudited)

| REVENUE | 2001 | 2000 |
|-------------------------------------------------------|----------------|----------------|
| | \$ | \$ |
| Grants and Contracts | | |
| Sport, Recreation, Parks & Wildlife Foundation | 60,000 | 60,000 |
| Alberta Advisory Board on Recreation for the Disabled | | |
| Legacy Fund (note 4) | 10,600 | 11,000 |
| Alberta Gaming Infrastructure Grant | 180,800 | - |
| Alberta Community Development - Contracts for Service | 25,200 | - |
| Other Grants & Contracts | 2,576 | 6,000 |
| The Muttart Foundation Capital Equipment Grant | - | 5,850 |
| Benefits of Recreation | - | 12,500 |
| Sport, Recreation, Parks & Wildlife Foundation | | |
| Innovative Project Grant | - | 13,400 |
| Total Grants and contracts | <u>279,176</u> | <u>108,750</u> |
| Casino | <u>32,842</u> | <u>27,884</u> |
| Administration | | |
| General | 8,560 | 10,543 |
| Memberships | 46,799 | 37,390 |
| Total Administration | <u>55,359</u> | <u>47,933</u> |
| Sub-total | <u>367,377</u> | <u>184,567</u> |

ALBERTA RECREATION AND PARKS ASSOCIATION
STATEMENT OF REVENUE AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2001
(Unaudited)

| REVENUE - Continued | 2001 | 2000 |
|----------------------------------------------|-----------------|-----------------|
| | \$ | \$ |
| Sub-total carried forward | <u>367,377</u> | <u>184,567</u> |
| Active Living Alliance | - | 8,500 |
| Publication Sales | <u>842</u> | <u>987</u> |
| Education Services | | |
| Conference (Schedule - Page 10) | 194,048 | 285,205 |
| Workshops & Projects | 19,225 | 8,464 |
| Total Education Services | <u>213,273</u> | <u>293,669</u> |
| Donations | <u>12,978</u> | <u>3,004</u> |
| Fundraising Projects | | |
| Art Series | 12,988 | - |
| Golf Tournament | 16,995 | 3,430 |
| Legends Dinner | 50,962 | - |
| Endowment Donations | 2,200 | - |
| Total Fundraising Projects | <u>83,145</u> | <u>3,430</u> |
| TOTAL REVENUE | <u>677,615</u> | <u>494,157</u> |
| TOTAL EXPENSES AS PER STATEMENT OF EXPENSES | <u>657,747</u> | <u>491,206</u> |
| NET OPERATING INCOME FOR THE YEAR | 19,868 | 2,951 |
| Add (deduct) Foundation Fund Allocation | (15,931) | - |
| Add (deduct) Elsie McFarland Fund Allocation | - | 7,850 |
| Add (deduct) Casino Reserve Fund Allocation | (32,842) | (27,884) |
| | (28,905) | (17,083) |
| Contingency Reserve Fund Interest Income | 2,768 | 2,526 |
| NET LOSS FOR THE YEAR | <u>(26,137)</u> | <u>(14,557)</u> |

The accompanying notes form part of these financial statements.

Daniel J. St. Arnaud The accompanying notes form part of these financial statements.

Daniel J. St. Arnaud
Chartered Accountant

ALBERTA RECREATION AND PARKS ASSOCIATION
STATEMENT OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2001
(Unaudited)

| EXPENSES | 2001 | 2000 |
|---------------------------------|----------------|----------------|
| | \$ | \$ |
| Administration | | |
| General | 23,730 | 11,753 |
| Amortization | 2,102 | 1,595 |
| Financial Service | 4,620 | 5,851 |
| Membership Servicing | 708 | 2,948 |
| Salaries & Benefits | 105,498 | 86,680 |
| Total Administration | <u>136,658</u> | <u>108,827</u> |
| Board and Executive | | |
| Board Business | 20,809 | 14,103 |
| Annual General Meeting | 3,908 | 1,867 |
| Executive Business | 701 | 1,723 |
| Total Board and Executive | <u>25,418</u> | <u>17,693</u> |
| ARPA Newsletter | 10,474 | 15,982 |
| Education Services | | |
| Conference (Schedule - Page 10) | 175,666 | 258,832 |
| Super Workshops | 5,393 | 6,729 |
| Special Needs Project | 656 | 400 |
| Total Education Services | <u>181,715</u> | <u>265,961</u> |
| Sub-total | <u>354,265</u> | <u>408,463</u> |

ALBERTA RECREATION AND PARKS ASSOCIATION
STATEMENT OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2001
(Unaudited)

| EXPENSES - Continued | 2001 | 2000 |
|-------------------------------------|----------------|----------------|
| | \$ | \$ |
| Sub-total carried forward | <u>354,265</u> | <u>408,463</u> |
| Committee and Network Activities | | |
| Awards & Scholarships | 23,340 | 22,633 |
| Networks | 1,882 | 622 |
| Special Projects - Benefits Project | 8,877 | 13,758 |
| - ARPA Website | 1,565 | 1,386 |
| - Active Living Alliance | - | 16,705 |
| - Infrastructure Project | 146,707 | 12,367 |
| - Other Projects | 39,915 | - |
| Total Committee Activities | <u>222,286</u> | <u>67,471</u> |
| Fundraising Projects | | |
| - Art Series | 6,193 | - |
| - Golf Tournament | 8,016 | 3,430 |
| - Legends Dinner | 46,104 | - |
| - 50th Anniversary | 6,901 | 1,004 |
| Total Fundraising Projects | <u>67,214</u> | <u>4,434</u> |
| Interagency Liaison Activities | | |
| Liaison - General | 2,459 | 786 |
| AARFP | 198 | 932 |
| CPRA | - | - |
| CPRA - Memberships | 11,525 | 9,120 |
| Total Liaison Activities | <u>13,982</u> | <u>10,838</u> |
| TOTAL EXPENSES | <u>657,747</u> | <u>491,206</u> |

The accompanying notes form part of these financial statements.

Daniel J. St. Arnaud Chartered Accountant*

Daniel J. St. Arnaud Chartered Accountant*

ALBERTA RECREATION AND PARKS ASSOCIATION
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2001
 (Unaudited)

ALBERTA RECREATION AND PARKS ASSOCIATION
 NOTES TO THE FINANCIAL STATEMENTS
 DECEMBER 31, 2001
 (Unaudited)

1. SIGNIFICANT ACCOUNTING POLICIES

Capital Assets

Capital assets are stated at cost less accumulated amortization. Amortization is recorded to amortize the cost of the assets over their estimated useful lives. Amortization of computer equipment is recorded using the declining balance method at a rate of 30%.

4. DEFERRED CONTRIBUTIONS

Deferred contributions consist of funding received during the current fiscal year to be recognized as revenue in the year in which related expenses are incurred. Deferred contributions consist of the following:

| | 2001 | 2000 |
|------------------------------------------------------------------------|---------------|--------------|
| | \$ | \$ |
| Alberta Advisory Board on Recreation for the Disabled ASRPWF DIP Grant | 8,400 | 4,000 |
| Clifford E. Lee Foundation Grant | 7,000 | - |
| | <u>5,000</u> | <u>-</u> |
| | <u>20,400</u> | <u>4,000</u> |

2. CASH

Cash consists of:

| | 2001 | 2000 |
|------------------------|---------------|---------------|
| | \$ | \$ |
| Casino Account | 35,532 | (1,588) |
| Operating Account | 33,164 | 59,548 |
| Infrastructure Account | <u>27,850</u> | <u>-</u> |
| | <u>96,546</u> | <u>57,960</u> |

5. CONTINGENCY RESERVE FUND

These funds, equal to the total of the term deposits plus earned interest, have been allocated as a reserve fund to be used in accordance with the Association's policies.

6. OPERATING CAPITAL

3. TRUST LIABILITIES

Trust liabilities consist of government grants managed by Alberta Recreation and Parks Association on behalf of the Active Living Alliance for Albertans with Disabilities. The excess of funds received over expenditures at December 31, 2001 is \$13,455.

Operating capital consists of:

| | | |
|------------------------|-----------------|---------------|
| Accounts receivable | 56,373 | 103,426 |
| Capital assets | 5,691 | 6,223 |
| Cash | 96,546 | 57,960 |
| Inventory | 2,670 | - |
| Prepaid expenses | 2,184 | - |
| Accounts payable | (19,999) | (63,144) |
| Trust liabilities | (13,455) | (10,723) |
| Deferred contributions | (20,400) | (4,000) |
| Foundation Fund | (15,931) | - |
| Casino Reserve Fund | <u>(32,842)</u> | <u>-</u> |
| | <u>60,837</u> | <u>89,742</u> |

Total Operating Capital

Daniel J. St. Arnaud
 Chartered Accountant*

Daniel J. St. Arnaud
 Chartered Accountant*